



## **Sullivan County Child Care Council, Inc. 2014 Annual Report**

**Our Mission:** To link the parents of Sullivan County to safe, enriching, quality child care by strengthening professional providers through education and resources.

**Values statement:** We are committed to promoting quality child care for Sullivan County through educational opportunities, professionalism, commitment, excellence and respect.

## COUNCIL HISTORY

In the early 1980's Cornell Cooperative Extension's Human Ecology Department had interested staff that provided a number of workshops regarding child care issues. As a result of these workshops a number of interested community members began to meet on a regular basis to discuss local child care concerns.

The group's main concern began to focus on the lack of adequate childcare in Sullivan County. At the time, there were two center based programs, one of which was Head Start, one nursery school and one family day care program and many unregulated home providers.

Head Start and Cornell Cooperative Extension applied for and received a grant to train family day care providers. As things evolved it was discovered that parents were in need of a mechanism to provide appropriate child care referrals.

In the late 1980's the Sullivan County Child care Council, Inc. was formed. The Council then applied for a grant to provide child care resource and referral and training services to Sullivan County families.

The Council hired its first Executive Director in 1990.

In 1992 the Council was awarded its first contract to provide child care resource and referral services to the children and families of Sullivan County.

Subsequently the Council has been facilitating the CACFP (Child and Adult Care Food Program, providing registration and legally exempt services for much of the past twenty years.

## **MESSAGE FROM THE EXECUTIVE DIRECTOR**

The Sullivan County Child Care Council, Inc. has been able to successfully serve our community for over thirty years largely due to our dedicated and passionate staff, Board of Directors, funders, elected and appointed government officials and our child care workforce.

Combined, the staff has 58 years experience in providing CCRR services. Our Board is made up of a diverse group of professionals and community minded people that have a passion for children and families. The information found on the following pages has been carefully collected from various sources such as the Early Care and Learning Council data dashboard, NACCRRAware reports, Child Care Facility System reports, provider and/or community surveys and evaluations, Sullivan County statistics and US Census Bureau.

Copies of these reports are posted on our website and available to new businesses and parents entering the area as well as local, county and state policy makers.

We welcome comments and input so that we can continue to offer useful data to our stakeholders and partners in the coming year.

Warm Regards,

Donna Willi  
Executive Director

## ADVOCACY

The Sullivan County Child Care Council, Inc. supports Child Care Aware of America and the Winning Beginning NY advocacy efforts each year.

In 2014 the Council continued to educate and promote regulated childcare.  
In doing this we support:

### National

Reauthorization of the Child Care and Development Block Grant  
Support President Obama’s emphasis on quality child care and early learning from birth to age 5

### State

QualityStars NY

## CHILD CARE SUPPLY & DEMAND

Number of Programs

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Center	10	11	11	11	11	11	12	12	12	12	12	12
Group Family	18	18	18	16	17	17	17	17	17	18	18	19
Family	33	32	32	32	31	31	31	32	32	32	32	32
School-age	7	7	7	7	7	7	7	7	7	7	7	7
Legally Exempt			21			19			20			19
LE In-home			22			20			15			15
LE Group	3	3	3	3	3	6	6	6	3	3	3	3

**Day Care Center:** program numbers above represent a total of 921 child care slots for children aged 6 weeks to 12 years in a center setting and include Sullivan County Head Start, Early Head Start, Easter Seals project Excel and New Hope Manor all of which have income or other criteria for acceptance; when income and other criteria for acceptance are applied there remains only 339 child care slots in a center setting.

**Group Family Child Care:** program numbers above represent a total of 320 child care slots for children aged 6 weeks to 12 years in a family child care setting. Group programs typically care for ten to fourteen children and employ two caregivers, including the owner/on-site provider.

**Family Child Care:** program numbers above represent a total of 224 child care slots for children aged 6 weeks to 12 years in a family child care setting. These programs typically care for six to eight children and generally do not have staff other than the owner/on-site provider.

**School-Age Child Care:** program numbers above represent a total of 665 slots for children attending kindergarten through age twelve years. Nearly all of these slots are offered by one of two operators; Town of Wallkill Boys & Girls Club offering 361 slots and Footings, Inc. offering 275, with the remaining slots provided by an independent program operator.

**Legally Exempt Care:** is sometimes referred to as informal care or friends and family care. These providers are only documented if they are serving families in Sullivan County that use child care subsidy for payment. These programs unless related can only care for two children. These programs serve an average of 101 children with about a 10% increase in the summer months.

**Group Legally Exempt Care:** typically refers to summer camp settings or after school programs that are governed by some other authoritative entity such as NYS Department of Health or Department of Education and again are not required to be documented unless the program services parents that use child care subsidy for payment. Sullivan County averages three after school programs and three summer camp programs. The number of children served is undetermined.

**Universal Pre-Kindergarten:** is a federal publically funded initiative facilitated in NYS through NYS Department of Education. The program serves four year olds with the intention of ensuring they are prepared for Kindergarten. Of the eight public school districts in Sullivan County, six of them house some sort of UPK program with the majority of the students attending half day or 3.5 hours. In the 2012-13 school year a total of 230 UPK students attended half day while only 33 UPK students attended full day. The UPK initiative also engages community based organizations such as Head Start and other programs to provide the UPK program to our community. Monticello Central School District is the only district that contracts with community based organizations, the other districts provide the services themselves.

The philosophy behind UPK is school readiness and therefore the half day and even full day present additional child care challenges to working parents. Transportation to/from before and after school child care is difficult and additionally, the initiative as it stands makes it difficult for our child care workforce to offer these part time slots to UPK students due to timing and ratio issues.

According to the 2012 Census there are approximately 4,653 children in Sullivan County under the age of five years.

## OUR SERVICES

Because we have four distinct contracts and at the same time must meet the demands of our community our services are diverse as we serve the entire community including parents, childcare professionals and employers.

**Child Care Resource and Referral (CCRR):**

**Milestones**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
Phone Referrals	77	104	103	108	392
On line Referrals	0	0	1	4	5
Phone TA	98	106	103	174	481
Intensive TA	2	6.5	16	16.5	41
Health Care Consultancy Services	1	1	0	1	3

**Provider Professional Development Opportunities**

	PDP Teleconferences	Info Sessions	Classroom	Health & Safety	Medication Administration	Annual Attendance	Annual Revenue Generated
Quarter 1 Jan, Feb, Mar	0	3	5	1	1		
Quarter 2 Apr, May, Jun	3	1	5	1	1		
Quarter 3 Jul, Aug, Sep	1	2	2	1	1		
Quarter 4 Oct, Nov, Dec	2	1	3	1	1		
						41	\$2,010

Red numbers = canceled sessions due to no or low enrollment.

Our classroom trainings are research based and delivered by a NYS Credentialed Trainer. The Council did not participate in EIP in 2014 but plans to in 2015. The Council also has certified two Health & Safety trainers on staff and contracts with our Health Care Consultant to provide the MAT trainings. Both curriculums are offered quarterly.

	Q1	Q2	Q3	Q4	TOTAL
LE Inspections	2	6	3	2	13

### Community & Outreach Events Attended

- Presentation to Rolling V
- Nana’s House Dinner
- Staff @ Rhulen Rock & Rumble Race
- Staff @ Allison Whitney 5K Race
- Cornell Cooperative Extension Gala Event
- ESL Back to School Night, Liberty CSD
- Car Seat Event
- National Night Out & Breastfeeding Walk
- Sullivan County Chamber of Commerce First Friday Breakfasts
- Family Child Care Association Conference

### Published Articles & Other Publicity

- Sullivan County Democrat- Child Care Council Provides Essential Information
- Sullivan County Democrat – featured in United Way Impact Grants

### Board of Directors, Advisory Committees & Community Meetings

- Early Care & Learning Council
- SC Center for Workforce Development
- MISN Perinatal Consortium
- Breastfeeding Coalition
- SC Rural Health Network
- Healthy Families of Sullivan County
- Integrated Community Planning
- Cornell Cooperative Extension of Sullivan County (committee & board)
- Rural Economic Agricultural Partnership
- Sullivan County Head Start
- Council Staff meetings
- Spring Valley Regional Office
- Council Board & Committee

### Subsidy and Child Care Time & Attendance (CCTA):

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
LE Additional Inspections	3	3	3	2	<b>11</b>
LE In-home Inspections	2	2	2	4	<b>10</b>
CACFP Additional Standard	7	2	6	9	
LE ITA	1	2	1	2	<b>6</b>
Time Sheet Review	812	881	1,048	804	<b>3,545</b>
Subsidy					

Applications	52	64	48	39	<b>203</b>
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At the prompting of the Council, Sullivan County Department of Family Services requested and received permission from NYS Office of Children & Family Services/Division of Child Care Services to include two local Additional Standards in our County Child & Family Services Plan. These two additions have allowed us access to LE child care settings to which we previously had no access resulting in children eating healthier meals and snacks and being cared for in a safer environment.

**Registration Services:**

Inspections

Type of Inspection	
50 % Inspections	92
Mid Point	8
Monitoring	107
Initial	1
Renewal	8
Attempts	8
Complaints	2
<b>TOTAL</b>	<b>226</b>

FDC & SACC Applications Processed	
Renewals	10
Initial	2

Child and Adult Care Food Program (CACFP):

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Claims	44	44	44	42	42	44	42	40	42	40	38	38

Each provider receives three monitor visits per year to ensure children are being served appropriate serving sizes and allowable meal and snack components. These visits also provide technical assistance to providers regarding menu preparation, shopping and other programmatic issues or questions they may ask. The number of monitor visits per year is approximately 126 based on based on an average of participating providers.

**OUR FUNDING**

**1. CCRR Funded by OCFS/DCCS**

Child Care Resource and Referral  
Office of Children & Family Services/Division of Child Care Services  
FY: October – September  
Quarterly Billing  
Amount: \$148, 737  
Year End: Spent to \$0.00



Responsibilities included but are not limited to: assisting parents in finding the best child care arrangement for their family, this may include regulated care, legally-exempt care, nursery schools and camps, or a combination thereof; parent education such as what high quality care should look like; eligibility for child care subsidy and provider training. We do not refer to LE programs and do not encourage parents to use this type of care.

**2. LE/CCTA funded by SC DHFS**

**Legally-Exempt/Child Care Time & Attendance**  
**Sullivan County Department of Health & Family Services**  
FY: FY January – December  
Monthly Billing  
Amount next FY: \$112, 050.50  
Year End: Spent to \$0.00  
\*No local share dollars.

Responsibilities include but are not limited to: additional LE inspections; food program additional standard monitoring; in-home LE inspection additional standard; LE intensive technical assistance; provider side maintenance of CCTA; receive, review, data enter and calculate all child care timesheets; liaison between providers and County subsidy payments. This funding is not local tax dollars; it is part of the DHFS allocation.

**3. Registration funded by OCFs/DCCS (SC DHFS pass through)**

**Office of Children & Family Services/Division of Child Care Services**  
**Sullivan County Department of Health & Family Services**  
FY: January – December  
Quarterly Billing  
Amount: \$91, 300  
Year End: Spent to \$0.00  
\*No local share dollars.

Responsibilities include but are not limited to: orientation to potential FDC (Family Day Care) and SACC (School-Age Child Care) providers; processing applications, providing technical assistance to applicants; pre site inspections; conduct required inspections and investigation of complaints.

**4. CACFP funded by DOH**

**Child & Adult Care Food Program**  
**Department of Health**  
FY: October – September  
Monthly Billing  
Amount: \$64, 092  
Year End: Spent \$52, 040 (master budget adjusted to equal admin income received for example, portion CACFP Coordinator salary line transferred to CCRR line)

Responsibilities include but are not limited to: recruiting providers to participate; providing technical assistance for program compliance; monitor inspections and menu review and approval. (Funding may vary as it depends on number of participants; above amount based on 49 participants for FY.)

**5. Research Foundation of State University of New York**

FY: January – December

Per Video-conference Billing (7X\$150)

Amount: \$ 1,050

Actual received: \$900 (6X\$150)

Responsibilities include: facilitation of video conference trainings presented to providers by Research Foundation.

**\*6. Other**

Sullivan Renaissance

Amount: \$1,000

Year End: Spent to \$0.00

\$250 project completion funds pending expenditure – 10/1/2015

Beautification of building and grounds

**\*7. United Way Community Impact Grant**

FY: October – September (2014-15)

Payment received in full.

Amount: \$2,500

Responsibilities include: dispersing funds to regulated child care providers that provide child care services to subsidy families whose subsidy payments were otherwise rejected or only partially paid by Sullivan County Department of Family Services.

TOTAL Annual Budget: \$417, 229.50

\*Sullivan Renaissance grant and the United Way Community Impact Grants each have budgets independent of the Council master budget.

Approximate reserves/unrestricted funds as of December 31, 2014: \$231,854

All final figures are not yet audited for year 2014.